The University of Texas at Arlington College of Nursing and Health Innovation
NURS 5308 - 400
Nursing Informatics
Spring 2019

Course Description: Focus on application of computer technology that supports the dissemination of health care data, information and knowledge. Selected software packages/applications are presented and used. **http://catalog.uta.edu/nursing/**

Prerequisite Course: NURS 5367

Section: NURS 5308 – 400 – Spring 2019
Instructor(s): Sharon Blackerby, MSN, RN-BC, CPHQ
Email: blackerby@uta.edu

Student Email:
Students enrolled in online courses are expected to check their UTA email daily. Students waiting for their next course to start are expected to check their UTA email a minimum of twice weekly**.**

Faculty and Students – Email:
For reasons of web security, faculty, staff, and students must use their **official** UT Arlington e-mail address for all university-related business. As a security measure, and in order to protect student privacy, only emails received through the UTA email system will receive a response. Emails received from any student's personal email address will be deleted without a response.

Emergency Phone Number for Reaching Faculty:
Felicia Chamberlain, (817) 272-0659, chamberl@uta.edu
Manager-Graduate Nursing Online Programs

Faculty Profile:
https://mentis.uta.edu/explore/profile/sharon-blackerby

Preferred Methods for Reaching Instructor: email

Maximum Timeframe for Responding to Student Communication:
Response to student emails can generally be expected within 24 hours with a 48-hour maximum time frame. **Response to student assignments may be expected no later than 72 hours after the due date and time.**

Virtual Office Hours:
Please email the professor to schedule an individual or small group, virtual work session during office hours or at a separate time if necessary. Include the purpose of the meeting, what you hope to learn as a result of this meeting and who will be participating in your email.

The purpose of virtual office hours is to address those unique instructional challenges or questions that require a response that cannot be answered via email, an announcement, or the question and answer forum provided within the course.

Zoom:
Zoom is a user-friendly, online, video-conferencing, screen-share tool. It operates outside of Blackboard. If invited to attend a Zoom conference, students simply need to:
- Use a computer with video and audio features
- Download Zoom to their computer the first time they receive a Zoom link (you will do this simply by clicking on the link)
- Check their video and audio features via the cues provided in Zoom

The Zoom link can also be downloaded to your smart phone. Lastly, Zoom sessions can be saved and made available to all students through a link provided by the professor.

Students do not need a Zoom account to join Zoom meetings hosted by a faculty member. Zoom tutorials can be found at the following link:
https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials

Academic Coaches: Refer to Welcome letter from Academic Coach
Clinical Faculty: None
Credit Hours: 3
Clinical Hours: None

Required Textbooks and Other Course Materials:
McGonigle, D. & Mastrian, K. G. (2018). *Nursing informatics and the foundation of knowledge.* (4th Ed.). Burlington, MA: Jones & Bartlett Learning.
ISBN: 9781284121247
Note: Premium on-line resources are not required

American Psychological Association. (2010) *Publication manual of the American Psychological Association.* (6th Ed.). Washington, DC: Author.
ISBN: 9781433805615

Link to UTA Library provided in Blackboard:
McBride, S. & Tietze, M. (2016). *Nursing informatics for the advanced practice nurse: Patient safety, quality, outcomes, and interprofessionalism.* New York, NY: Springer Publishing Company.

Attendance Policy:

Student attendance in this online course is required virtually as needed to successfully complete course assignments and assessments within the required timelines. The course has been developed to be delivered completely online. There are no mandatory in class attendance requirements; however, you are required to meet the established assignment due dates.

Course Expectations:

The amount of time required by students to study and complete assignments in this course will vary according to students' previous professional experiences, prior learning, and, the pace at which one works. While having completed multiple years of practice generally provides students an advantage, these same students sometimes find themselves having to "unlearn" practices that are not supported by the most recent evidence or research. Students with fewer years of nursing experience will generally find themselves working more diligently to quickly increase their overall knowledge base – knowledge that their classmates may have developed over multiple years of working in healthcare settings.

It is recommended that students schedule a minimum of 15-20 hours per week to study and complete their online content in this didactic (non-clinical) course, however, some weeks may require fewer hours and other weeks may require more hours.

Clinical/Practicum Clearance Overview (Nurse Educator, Nurse Practitioner, DNP)

Your Pathway to Graduation is a series of "steps" to guide you through successful clinical/practicum clearance. Watch the video located at https://elearn.uta.edu – **failure to follow through on critical steps in the process can delay your clinical courses and graduation dates.** *Note: This information does not apply to students pursuing an MSN in Nursing Administration.*

Attention Nursing Students

Clinical/Practicum Clearance Overview for Graduate Nursing Students

InPlace Pathway to Graduation - Clinical / Practicum Clearance Overview Video

Video is also viewable here:

https://zoom.us/recording/play/IgICie_IhA6sSI-72s-AyZCfC1gCeqEK1zIQK0cytwdI61g2G0Dya-UAeHzgNQHV?continueMode=true

NP Program Expectations

1. GPA of 3.0: Students must maintain a GPA of 3.0. Please seek help immediately if you are at risk of dipping below this GPA. Ready to assist you are:
   - your course professor
   - UTA Student Success Coordinators
   - Your advisor
   - Your retention specialist
2. Successful completion of the required clinical hours during your last three courses is completely dependent upon successful completion of clinical placements in your Pathway to Graduation. Successful graduation requires both completion of your courses and timely completion of all of the requirements in your Pathway to Graduation.
3. Preceptors and Clinical Sites: Students are responsible for arranging their own preceptors and clinical sites according to guidelines provided. This process begins very early in the overall program to ensure readiness when the clinical courses begin.

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Course Topics / Lesson Titles:

Module	Module Topics / Titles	Lesson Topics / Lesson Titles
1	Course Introduction & Foundation of Informatics	Self-Assessment of Attitudes Definitions of Nursing Informatics Frameworks for Nursing Informatics Four Sciences of Nursing Informatics
2	Systems Development & Human-Technology Interface	System Development Life Cycle Approaches to System Development Human-Technology Interface Terminology in Nursing
3	Healthcare Information Systems, Workflow Design, Consumer Education, and Population Health	Components of Health Information Systems Workflow Design Technology and Consumer Education and Population Health
4	Data Management, Security, Legal & Safety Implications	Data Management Security, Legal, and Safety
5	Social & Ethical Implications, Art of Caring, Nurse's Role & competency, Telehealth & Emerging Technologies	Social and Ethical Decision-making Caring Theory and Nursing Telehealth Emerging Technologies

Course Outcomes and Performance Measurement:

Course Objective(s)	Module Number and Objective(s)	Assessment Item
1. Apply nursing informatics concepts to practice MSN PO:1-3 AACN: I.1, I.4, I.7, V.1, V.2, V.3, V.4, V.5, V.6, VI.3, VII.5, VIII.2, IX.4, IX.5, IX.8 NLN: 1, 2, 5, 6	**Module 1: Course Introduction & Foundation of Informatics**	
	1. Evaluate and discuss your attitudes towards computers in healthcare 2. Define nursing Informatics 3. Identify several frameworks for nursing informatics 4. Identify the four sciences of informatics	Assignment: Plagiarism Tutorial & Quiz Discussion Board: PATCH Self-Assessment
	Module 2 Systems Development & Human-Technology Interface	
	1. Identify the components of the System Development Life Cycle 2. Review selected approaches to the System Development Life Cycle and discuss advantages and disadvantages of a selected approach 3. Identify Human-Technology interface 4. Review and recall terminology in nursing.	Discussion Board: System Design Life Cycle Application Assignment: Human-Technology Interface
	Module 3 Healthcare Information systems, Workflow Design, Consumer Education, and Population Health	
	1. Identify components of the electronic health record 2. Discuss advantages and barriers for using electronic health records 3. Identify and recall concepts of workflow design 4. Using a flawed scenario, design, and discuss the workflow process and the implication to nursing practice 5. Identify and describe technology-based approaches to consumer education and population health	Discussion Board: Technology use on patient and consumer education Application Assignment: Workflow design process and the application to nursing practice
	Module 4 Data Management, Security, Legal & Safety Implications	
	1. Identify the elements of data management 2. Extract and analyze specific data elements using a designated database with the development of a written summary 3. Identify concepts related to information security, HITECH Act, and HIPAA 4. Discuss the importance and the impact of the HITECH Act and HIPAA	Discussion Board: Access to healthcare information and security measures Application Assignment: Using a designated database for development

Course Objective(s)	Module Number and Objective(s)	Assessment Item
	5. Identify characteristics of a safety culture and the impact of information technology on patient safety	of a report
	Module 5 Social & Ethical Implications, Art of Caring, Nurse's Role & competency, Telehealth & Emerging Technologies	
	1. Examine social and ethical dilemma and apply decision-making methods 2. Identify and examine the art of caring related to the use of technology and discuss the application to nursing practice 3. Identify roles of nursing and competencies related to nursing informatics 4. Identify concepts and the use of Telehealth with the application to nursing 5. Identify future and emerging technologies related to nursing practice	Discussion Board: Incorporating art of caring and technology Application Assignment: Ethical issue related to nursing informatics
2. Discuss the implications of information technology for nursing practice and healthcare MSN PO: 1-3 AACN: I.1, I.4, I.7, V.1, V.2, V.3, V.4, V.5, V.6, VI.3, VIII.2, IX.4, IX.5 NLN: 1, 2, 5, 6	**Module 2 Systems Development & Human-Technology Interface**	
	1. Identify the components of the System Development Life Cycle. 2. Review selected approaches to the System Development Life Cycle and discuss advantages and disadvantages of a selected approach 3. Identify Human-Technology interface 4. Review and recall terminology in nursing.	Discussion Board: System Design Life Cycle Application Assignment: Human-Technology Interface
	Module 3 Healthcare Information systems, Workflow Design, consumer Education, and Population Health	
	1. Identify components of the electronic health record 2. Discuss advantages and barriers for using electronic health records 3. Identify and recall concepts of workflow design 4. Using a flawed scenario, design, and discuss the workflow process and the implication to nursing practice 5. Identify and describe technology-based approaches to consumer education and population health	Discussion Board: Technology use on patient and consumer education Application Assignment: Workflow design process and the application to nursing practice
	Module 4 Data Management, Security, Legal & Safety Implications	

Course Objective(s)	Module Number and Objective(s)	Assessment Item
	1. Identify the elements of data management 2. Extract and analyze specific data elements using a designated database with the development of a written summary 3. Identify concepts related to information security, HITECH Act, and HIPAA 4. Discuss the importance and the impact of the HITECH Act and HIPAA 5. Identify characteristics of a safety culture and the impact of information technology on patient safety	Discussion Board: Access to healthcare information and security measures Application Assignment: Using a designated database for development of a report
	Module 5 Social & Ethical Implications, Art of Caring, Nurse's Role & competency, Telehealth & Emerging Technologies	
	1. Examine social and ethical dilemma and apply decision-making methods 2. Identify and examine the art of caring related to the use of technology and discuss the application to nursing practice 3. Identify roles of nursing and competencies related to nursing informatics 4. Identify concepts and the use of Telehealth with the application to nursing 5. Identify future and emerging technologies related to nursing practice	Discussion Board: Incorporating art of caring and technology Application Assignment: Ethical issue related to nursing informatics
3. Examine the role of the nurse in development, implementation, and evaluation of computer technology in the health care system. MSN PO:1-3 AACN: I.7, V.1, V.2, V.3, V.4, V.5, VI.6, IX.4, IX.5 NLN: 1, 2, 5, 6	Module 1: Course Introduction & Foundation of Informatics	
	1. Evaluate and discuss your attitudes towards computers in healthcare 2. Define nursing Informatics 3. Identify several frameworks for nursing informatics 4. Identify the four sciences of informatics	Plagiarism Tutorial & Quiz Discussion Board: PATCH Self-Assessment
	Module 2 Systems Development & Human-Technology Interface	
	1. Identify the components of the System Development Life Cycle. 2. Review selected approaches to the System Development Life Cycle and discuss advantages and disadvantages of a selected approach 3. Identify Human-Technology interface 4. Review and recall terminology in nursing.	Discussion Board: System Design Life Cycle Application Assignment: Human-Technology Interface

Course Objective(s)	Module Number and Objective(s)	Assessment Item
	Module 3 Healthcare Information systems, Workflow Design, consumer Education, and Population Health	
	1. Identify components of the electronic health record 2. Discuss advantages and barriers for using electronic health records 3. Identify and recall concepts of workflow design 4. Using a flawed scenario, design, and discuss the workflow process and the implication to nursing practice 5. Identify and describe technology-based approaches to consumer education and population health	Discussion Board: Technology use on patient and consumer education Application Assignment: Workflow design process and the application to nursing practice
	Module 4 Data Management, Security, Legal & Safety Implications	
	1. Identify the elements of data management 2. Extract and analyze specific data elements using a designated database with the development of a written summary 3. Identify concepts related to information security, HITECH Act, and HIPAA 4. Discuss the importance and the impact of the HITECH Act and HIPAA 5. Identify characteristics of a safety culture and the impact of information technology on patient safety	Discussion Board: Access to healthcare information and security measures Application Assignment: Using a designated database for development of a report
	Module 5 Social & Ethical Implications, Art of Caring, Nurse's Role & competency, Telehealth & Emerging Technologies	
	1. Examine social and ethical dilemma and apply decision-making methods 2. Identify and examine the art of caring related to the use of technology and discuss the application to nursing practice 3. Identify roles of nursing and competencies related to nursing informatics 4. Identify concepts and the use of Telehealth with the application to nursing 5. Identify future and emerging technologies related to nursing practice	Discussion Board: Incorporating art of caring and technology Application Assignment: Ethical issue related to nursing informatics
4. Discuss social and ethical issues	**Module 2 Systems Development & Human-Technology Interface**	
	1. Identify Human-Technology interface	Application Assignment:

Course Objective(s)	Module Number and Objective(s)	Assessment Item
associated with the growth of information technology. MSN <u>PO</u>:1-3 AACN: I.4, I.7, V.1, V.2, V.3, V.4, V.5, V.6, VI.3, VII.5, IX.8 NLN: 1, 2, 5, 6		Human-Technology Interface
	Module 4 Data Management, Security, Legal & Safety Implications	
	1. Identify the elements of data management 2. Extract and analyze specific data elements using a designated database with the development of a written summary 3. Discuss the importance and the impact of the HITECH Act and HIPAA	Discussion Board: Access to healthcare information and security measures
	Module 5 Social & Ethical Implications, Art of Caring, Nurse's Role & competency, Telehealth & Emerging Technologies	
	1. Examine social and ethical dilemma and apply decision-making methods	Application Assignment: Ethical issue related to nursing informatics
5. Apply personal skills in use of information technology appropriate to nursing practice, education, and research MSN PO:1, 3 AACN: I.1, I.4, I.7, V.1, V.2, V.3, V.4, V.5, V.6, VII.5, IX.5 NLN: 1, 2, 5, 6	**Module 1: Course Introduction & Foundation of Informatics**	
	1. Evaluate and discuss your attitudes towards computers in healthcare 2. Define nursing Informatics 3. Identify several frameworks for nursing informatics 4. Identify the four sciences of informatics	Plagiarism Tutorial & Quiz Discussion Board: PATCH Self-Assessment
	Module 2 Systems Development & Human-Technology Interface	
	1. Identify the components of the System Development Life Cycle. 2. Review selected approaches to the System Development Life Cycle and discuss advantages and disadvantages of a selected approach 3. Identify Human-Technology interface 4. Review and recall terminology in nursing.	Discussion Board: System Design Life Cycle Application Assignment: Human-Technology Interface
	Module 3 Healthcare Information systems, Workflow Design, consumer Education, and Population Health	
	1. Identify components of the electronic health record 2. Discuss advantages and barriers for using electronic health records 3. Identify and recall concepts of workflow design	Discussion Board: Technology use on patient and consumer education Application Assignment: Workflow design process

Course Objective(s)	Module Number and Objective(s)	Assessment Item
	4. Using a flawed scenario, design, and discuss the workflow process and the implication to nursing practice 5. Identify and describe technology-based approaches to consumer education and population health	and the application to nursing practice

Course Schedule and Due Dates (Central Time):

Course or Module Activity	Due Date
Module One	
Attestation Statement	Wednesday 23:59
Plagiarism Tutorial & Quiz	Saturday 23:59
Discussion Board Topic: P.A.T.C.H. Assessment Scale	Wednesday 23:59 – post initial discussion thread Saturday 23:59 – post replies to 2 colleagues
Module Two	
Discussion Board Topic: System Development Life Cycle	Wednesday 23:59 – post initial discussion thread Saturday 23:59 – post replies to 2 colleagues
Assignment Topic: Human-Technology Interface Application	Saturday 23:59
Module Three	
Discussion Board Topic: Patient-Consumer Education	Wednesday 23:50 – post initial discussion thread Saturday 23:59 – post replies to 2 colleagues
Assignment – Project Topic: Workflow Design & Analysis	Saturday 23:59
Module Four	
Discussion Board Topic: Information Security	Wednesday 23:59 – post initial discussion thread Saturday 23:59 – post replies to 2 colleagues
Assignment – Project Database Project	Saturday 23:59
Module Five	
Discussion Board Topic: Art of Caring	Wednesday 23:59 – post initial discussion thread Saturday 23:59 – post replies to 2 colleagues
Assignment Topic: Ethical Dilemma	Saturday 23:59

Blackboard Required:

Only assignments submitted through Blackboard will be reviewed and accepted for a grade, regardless of the reason. Assignments that are submitted through email will not be reviewed for feedback nor graded. They will be assigned a grade of zero. No exceptions will be made**.**

Technical Problems:

Because technology is vulnerable to experiencing difficulties you should not wait until the last minute to submit an assignment or test. If you experience technical difficulties contact Blackboard Support to help resolve the issue. They are open 24 hours a day. All technical issues must be resolved prior to an assignment or test due date and time. **Assignments or tests which are submitted late secondary to technical issues may not be accepted and/or are subject to a point deduction up to and including a zero.**

Grading Policy: Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels.

Course Grading Scale
A = 90 to 100
B = 80-89
C = 70-79
D = 60 to 69 – cannot progress
F = below 59 – cannot progress

Grade Grievances: Any appeal of a grade in this course must follow the procedures and deadlines for grade-related grievances as published in the current University Catalog. For graduate courses, see http://catalog.uta.edu/academicregulations/grades/#graduatetext. For student complaints, seehttp://www.uta.edu/deanofstudents/complaints/index.php.

Late Assignments:

- **Late assignments and/or quizzes and/or tests will normally not be accepted for a grade or reviewed for feedback and will be assigned a zero**. Emergent situations in which faculty <u>may</u> consider late assignments, etc. IT IS THE SOLE RESPONSIBIITY OF THE STUDENT TO NOTIFY THEIR INSTRUCTOR OF ILLNESS/EMERGENCY. FAILURE TO DO SO DOES NOT GUARANTEE STUDENT ANY EXTENSION OF ASSIGNMENT DUE DATES. Original documentation evidence for absence will be required. Acceptable forms of documentation may include 1) Official statement of student or immediate family member being or having been under medical care during the period of time in question; 2) Police report with student's or immediate family members' name(s) during the period of time in question; and 3) any other documentation from an official source that explains an illness/emergency during the period of time in question. Any document appearing to be altered in any way or which lacks required information will not be accepted.
- Late Discussion Board Posts will result in a zero.

Central Standard Time Zone

The University of Texas at Arlington is located in the central standard time zone. As such all due dates and times are based on the central standard time zone. All students regardless of their physical location are required to adhere to the central standard time zone due dates and times. It is the student's responsibility to know, in which time zone they are located, how it differs from the CST zone, and to ensure they follow the due dates and times accordingly. Late assignments or tests will not be accepted if the student encounters difficulties due to time zone discrepancies.

Required Components for Course Credit	Weight / Percentage Value Within the Course
Discussion Board (Modules 1-5)	25% (5% per discussion)
Plagiarism Tutorial & Quiz (Module 1)	5%
Human-Technology Interface Application (Module 2)	20%
Workflow Design & Analysis Project (Module 3)	20%
Database Project (Module 4)	15%
Ethical Dilemma Assignment (Module 5)	15%

Drop Policy

Graduate students who wish to change a schedule by either dropping or adding a course must first consult with their Graduate Advisor.

Regulations pertaining to adding or dropping courses are described below. Adds and drops may be made through late registration either on the Web at MyMav or in person through the student's academic department. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance**. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. Contact the Office of Financial Aid and Scholarships at http://www.uta.edu/fao/. The last day to drop a course is listed in the Academic Calendar available at http://www.uta.edu/uta/acadcal.php?session=20166.

1. A student may not add a course after the end of late registration.

2. A student dropping a graduate course after the Census Date but on or before the last day to drop may, receive a grade of W. Students dropping a course must:

(1) Contact your graduate advisor to obtain the drop form and further instructions before the last day to drop.

Librarian to Contact:

Nursing Liaison Librarians: nursinglibrarians@uta.edu   (Use if you need an immediate response)
ReaAnna Jeffers   Information Literacy and Health Sciences Librarian   raeanna.jeffers@uta.edu   817-272-1563   Office Hours: 11am – 2pm (Mon., Tues., Wed.)
Library Resources   Library Website: library@uta.edu   Nursing Databases: http://libguides.uta.edu/az.php?s=9598   APA Guide: http://libguides.uta.edu/apa   Nursing Guide: http://libguides.uta.edu/nursing   Other Nurrsing Guides: http://libguides.uta.edu/?b=s

Contact all nursing librarians:
library-nursing@listserv.uta.edu

Resources often used by online students: http://library.uta.edu/distance-disability-services

For help with APA formatting, you can go to:

1) http://libguides.uta.edu
2) Scroll down and click on "Nursing"
3) Click on "APA Guide" for advice on various aspects of paper writing. This is a short-cut for the APA Manual. When in doubt, refer to the Manual.

In addition to providing the general library guide for nursing (http://libguides.uta.edu/nursing), we can put together course specific guides for your students. The subject librarian for your area can work with you to build a customized course page to support your class if you wish. For examples, visit http://libguides.uta.edu/os and http://libguides.uta.edu/pols2311fm .

Disability Accommodations

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA),* and *Section 504 of the Rehabilitation Act.* All instructors at UT Arlington are required by law to provide "reasonable accommodations" to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the **Office for Students with Disabilities (OSD).** Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD): www.uta.edu/disability or calling 817-272-3364.

IDEAS Center (2nd Floor of Central Library) offers **FREE** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at www.uta.edu/IDEAS , or call (817) 272-6593.

The English Writing Center (411LIBR): The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at https://uta.mywconline.com. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services.

The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. http://library.uta.edu/academic-plaza

Student Success Faculty: In order to assist masters nursing students who are at academic risk or who need academic support, there are graduate faculty members available to you. The goal of the success faculty member is to support student achievement in masters-level coursework, so students can reach their educational goals. Students may contact a success faculty member directly, or a course instructor may encourage you to contact a success faculty member.

The success faculty in the MSN Program:

Dr. Lauri John is available as a writing coach to assist graduate nursing students improve the clarity and organization of their written papers. If you have questions about grammar or format as you are writing a paper, she can answer those questions for you by email or in person by appointment. After you have written a strong draft of a written paper, you can send

it to her along with the grading criteria/rubric for the paper as email attachments <u>at least 4 days before the paper is due (not including weekends)</u>, and she will give you feedback about your writing on a first come, first served basis. She can be reached via email: ljohn@uta.edu

Dr. Mary Schira is available as a success faculty to assist with diverse resources that may include study skills, testing challenges/approaches, managing multiple responsibilities, and addressing personal issues impacting academic performance.   Course content challenges may also be addressed, with referral to additional resources as indicated. Dr. Schira can be reached via email: schira@uta.edu.

Non-Discrimination Policy
The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX
The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit* www.uta.edu/titleIX *or contact Ms. Jean Hood, Vice President and Title IX Coordinator at (817) 272-7091 or* jmhood@uta.edu.

Academic Integrity: All students enrolled in this course are expected to adhere to the UT Arlington Honor Code:

> *I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*
>
> *I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code as they see fit in their courses, including (but not limited to) having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted.

Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with the University policy, which may

result in the student's suspension or expulsion from the University. Additional information is available at https://www.uta.edu/conduct/.

"Scholastic dishonesty includes but is not limited to cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts."

As a licensed registered nurse, graduate students are expected to demonstrate professional conduct as set forth in the Texas Board of Nursing rule **§215.8. in the event that a graduate student holding an RN license is found to have engaged in academic dishonesty, the college may report the nurse to the Texas BON using rule §215.8 as a guide.**

APA 6th Edition
Students are expected to use APA style to document resources. Numerous resources can be found through the UTA Library at the following links:
- http://library.uta.edu/sites/default/files/apa2014.pdf
- http://libguides.uta.edu/apa
- http://library.uta.edu/how-to/paper-formatting-apa-st

Plagiarism: Copying another student's paper or any portion of it is plagiarism. Copying a portion of published material (e.g., books or journals) without adequately documenting the source is plagiarism. Consistent with APA format, if five or more words in sequence are taken from a source, those words must be placed in quotes and the source referenced with author's name, date of publication, and page number of publication. If the author's ideas are rephrased, by transposing words or expressing the same idea using different words, the idea must be attributed to the author by proper referencing giving the author's name and date of publication. If a single author's ideas are discussed in more than one paragraph, the author must be referenced, according to APA format. Authors whose words or ideas have been used in the preparation of a paper must be listed in the references cited at the end of the paper. Students are expected to review the plagiarism module from the UT Arlington Central Library via http://library.uta.edu/plagiarism/index.html

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. **All students are assigned a MavMail account and are responsible for checking the inbox regularly.** There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

If you are unable to resolve your issue, contact the Helpdesk at helpdesk@uta.edu.

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

Graduate Student Handbook: Students are responsible for knowing and complying with all policies and information contained in the Graduate Student handbook online at: http://www.uta.edu/conhi/students/policy/index.php

Student Code of Ethics: The University of Texas at Arlington College of Nursing and Health Innovation supports the Student Code of Ethics Policy. Students are responsible for knowing and complying with the Code. The Code can be found in the student handbook online: http://www.uta.edu/conhi/students/msn-resources/index.php

No Gift Policy: In accordance with Regent Rules and Regulations and the UTA Standards of Conduct, the College of Nursing and Health Innovation has a "no gift" policy. A donation to one of the UTA College of Nursing and Health Innovation Scholarship Funds, found at the following link: is http://www.uta.edu/conhi/students/scholarships/index.php would be an appropriate way to recognize a faculty member's contribution to your learning. For information regarding Scholarship Funds, please contact the Dean's office.

Online Conduct: The discussion board should be viewed as a public and professional forum for course-related discussions. Students are free to discuss academic matters and consult one another regarding academic resources. The tone of postings should be professional in nature.

It is not appropriate to post statements of a personal or political nature, or statements criticizing classmates or faculty. Inappropriate statements/language will be deleted by the course faculty and may result in denied access to the Discussion boards. Refer to UTA CONHI Graduate Student Handbook for more information.

For this course Blackboard communication tools, discussion boards, and UTA MAV email will be used extensively and should be checked often.

Graduate Nursing Support Staff

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