

University of Texas at Arlington
College of Nursing and Health Innovation
NURS 3632: Clinical Nursing Foundations
Spring 2019

Lead Instructor: Sharon T. Wilson, PhD, RN, FCN

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Office numbers will not work before 0800 or after 1700. Please check with your clinical instructor for emergency contact information.

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Faculty Profile: <https://mentis.uta.edu/explore/profile/sharon-johnson>

Office Hours: Office hours vary during week due to meetings. Please ask for appointment via Blackboard

Clinical Instructors:

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Clinical Instructors will provide additional contact information. See list of instructors listed below.

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Section Information: NURS 3632 Clinical Nursing Foundations – 001 and 002 Lecture Sections. (Also, See Course Schedule Overview for Clinical Lab Sections).

Time and Place of Class Meetings: Pickard Hall – Room 212

N3632-001 Tuesday, 8-10:50 am and N3632-002 Tuesday, 1-3:50 pm

Description of Course Content:

Basic therapeutic nursing interventions with individuals and families in diverse settings using nursing process framework. Prerequisite or Corequisite: NURS 3320, NURS 3333.

Student Learning Outcomes (Course Outcomes):

1. Apply ethical and legal principles and professional standards in providing care to individuals and families.
2. Communicate respectfully with patient utilizing therapeutic techniques.
3. Demonstrate critical thinking in patient care and self-reflection activities.
4. Demonstrate responsible use of material resources.
5. Develop basic skills in conflict management that promote cooperative working relationships.
6. Evaluate personal performance in the delivery of basic nursing care to individuals and families.
7. Provide basic patient education related to health needs.

8. Utilize electronic information systems in providing patient care.
9. Utilize safe care practices and accept accountability in lab and clinical settings.
10. Utilize current evidence to provide competent and holistic care to individuals and families.

Required Textbooks, Media-Enhanced Resources, and Other Course Materials:**CoursePoint+ (Taylor Textbook)**

Taylor, C., Lillis, C., & Lynn, P. (2015). *Fundamentals of nursing: The art and science of person-centered nursing care* (8th ed.). Philadelphia: Wolters Kluwer.

Description: CoursePoint+ for Taylor textbook includes the digital textbook, a medical dictionary, drug/medication resource, nursing care plan resources, evidence-based content, vSim Patients, Lippincott Advisor, as well as other learning activities and resources, such as PrepU.

CoursePoint (Lynn Textbook)

Lynn, P. (2015). *Taylor's clinical nursing skills: A nursing process approach* (4th ed.). Philadelphia: Wolters Kluwer.

Description: CoursePoint for Lynn textbook includes the digital textbook, skills videos, vSim Patients, and other learning activities and resources.

Silvestri, L. (2017). *Saunders comprehensive review for the NCLEX-RN examination* (7th ed.). Philadelphia: Elsevier/Mosby.

Note: The purchase of hard copy textbooks listed above are optional. However, the hard copy textbook for Taylor does not contain CoursePoint+ which is required for assignments and resource materials. Additionally, purchasing the hard copy textbook for Lynn may limit access to embedded videos required for clinical labs and/or skills practice/graded performance check-offs.

ATI (Assessment Technologies Institute) – (UTA Bookstore or <http://www.atitesting.com/>)

Description: Web-based learning and assessment program which includes a standardized exam.

safeMedicate® (Version 2018) – (<http://www.safemedicate.net>)

Description: Web-based learning and assessment program for medication administration safety, including dosage calculation.

NSG 3632 On-Campus Nurse Lab Kit****Attention****

When purchasing or ordering from the UTA Bookstore website, please make sure the correct nurse kit is purchased and/or obtained. For this course the On-Campus Nurse Pack/Kit is required).

Descriptions of Major Assignments and Examinations:

This course involves multiple requirements as well as opportunities for success. The course schedule with dates and assignments are available in Blackboard, and also see the COURSE SCHEDULE OVERVIEW document for major assignments, assessments, and other course requirements. (*Note: Dates for some clinical assignments are not included and will be assigned by each individual clinical instructor*).

1. Content Exams – Three (3) unit exams and a comprehensive final exam (80%).
2. Comprehensive Assessment and Preparation Program (CAPP) Content Mastery Assessment – Phase 1 and Phase 2 (ATI Products) (10%).

3. Medication Administration Competency Assessment – Dosage Calculation (safeMedicate® Program)
Must pass with at least 90% within 3 attempts to pass clinical.
4. Clinical Lab – Clinical Skills Performance Evaluations – Must be satisfactory within 3 attempts in all skills below. **An unsatisfactory evaluation in any of the skills below could result in clinical failure.**
 - (1) Hand Hygiene and PPE
 - (2) Sterile Gloving and Adding An Item to the Sterile Field
 - (3) Nasogastric Tube Insertion
 - (4) Indwelling Urinary Catheter Insertion

Attendance:

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, I will take attendance for each class in the form of class roll, quizzes, assignments, and/or other class projects. However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

Grading: Percentages and Calculation of Final Grade

Designated Proctored Exams (Unit Exams + Final Exam)	80%
Unit Exam 1	18%
Unit Exam 2	20%
Unit Exam 3	20%
Final Comprehensive Exam	22%
Additional Course Work and Assignments	20%
Practice ATI Fundamentals Assessment A (Phase 1)	4%
Proctored ATI Fundamentals Assessment (Phase 2)	6%
Nursing Care Plans Assignments (Total = 3 Assignments)	1.5%
PrepU Assignments (Total = 10 Assignments)	2%
Putting It All Together Evaluation	1%
vSim Assignments (Total = 4 Assignments)	2%
ATI Prep Assignments (Total = 8 Assignments)	1.5%
safeMedicate Prep Assignments (Total = 8 Assignments)	0.5%
Clinical Reflection Journal Assignments (Total = 6 Assignments)	0.5%
Clinical Documentation Form Assignments (Total = 6 Assignments)	0.5%
Patient Teaching Presentation Assignment (Total = 1 Assignment)	0.5%
Total % of grade	100%

Minimum Passing Criteria:

In order to successfully complete an undergraduate nursing course at UTA, the following minimum criteria must be met:

- 70% weighted average on major proctored exams
- 70% weighted average on major written assignments (if applicable – not applicable for this course)

- Completion of ATI CAPP (Comprehensive Assessment and Preparation Program) Phase 1 and 2 requirements
- Passing score for the clinical component of the course, including minimum passing score requirements for the Medication Administration Competency Assessment: 100% on Essential Medication Skills Assessment (90% minimum score for students enrolled in NURS 3632) and 90% on Advanced Medication Skills Assessment

The following exams are included in the 70% weighted average for major proctored exams:

- Unit Exam 1 – 18%
- Unit Exam 2 – 20%
- Unit Exam 3 – 20%
- Final Comprehensive Exam – 22%

As stated above, major written assignments could be included in the 70% weighted average (if applicable - not applicable for this course).

In determining the final course grade, the weighted average on major proctored exams and/or major written assignments as outlined above will be checked first. If a student achieves a 70.00% with no rounding of the average on these course components, the additional graded items will count toward the final course grade. If the student does not achieve a 70.00% with no rounding of the average on the components listed, the grade stands as a D or F as determined by the numerical value from the weighted average on the major proctored exams and/or major written assignments listed above.

Exam Policy: Exam scheduling and administration procedures are standardized among all pre-nursing and upper-division courses in the pre-licensure nursing program. The full policy, located in the CONHI Policy and Handbook Library, includes details related to exam development, exam scheduling and accommodations, exam administration, testing environment, and post-exam procedures.

1. Excused Absences: legal obligation, military obligations, pre-approved university-sponsored events, emergency situations, religious holy days, death of family member, or illness
 - Requirements: To be considered for a re-scheduled exam, the student must notify faculty prior to exam start date and time; documentation of incident is required and must be provided within 48 hours following exam due date and time. Documentation for illness requires proof of a visit to a healthcare provider. There are no exceptions to this rule.
 - The make-up exam may include alternative questions and/or test format. There will be no point deductions for an excused exam absence.
2. Unexcused Absences: oversleeping, exam date oversight, computer / technical issues, or other reasons not listed under excused absences
 - Requirements: To be considered for a re-scheduled exam, the student must notify faculty with their request within 48 hours of the exam due date and time. The exam must be scheduled within 7 days of the original exam due date and time.
 - The make-up exam may include alternative questions and/or test format and will have a point penalty of 20 points.
 - A student may only have one unexcused absence per course. Subsequent unexcused absences will result in a '0' on the exam.
 - Students will not be allowed to take exam in another section without penalty due to an unexcused absence.
3. Exam Tardy:
 - Proctored Exams: If a student arrives late to a proctored exam, they are only allowed the remaining time to complete the exam. For example, for a 60-minute exam, if a student arrives and has only 13 minutes left, that is all the time they will be given to complete their exam.
 - Online Proctored Exams (if applicable):
 - If a student submits an online exam after the due date and time, they will receive a 20 point penalty on their grade the first time it occurs.
 - If the student submits an online exam after the due date and time for a second time in the course, they will receive a zero for that exam.

- The Learning Management System will not auto-submit an exam at the due date and time of the exam. The student is responsible for submitting their exam by the assigned due date and time.
- 4. Students will only be allowed one 20 point penalty per course, whether it is the result of an unexcused absence or a late submission.
- 5. Check-In Procedures Students are expected to arrive 15 minutes prior to the start of the exam. To be admitted into the testing room, students must provide a MavID or a government-issued photo ID. See full policy for further details.

Comprehensive Assessment and Preparation Program (CAPP): All students enrolled in this course must participate in the Course Content Mastery Assessment, which is a component of the program's Comprehensive Assessment and Preparation Program. The Course Content Mastery Assessment is worth 10% of the total course grade and consists of practice assessments, proctored assessments, focused reviews, and active learning exercises. **Students must complete all components of Phase 1 and Phase 2 to pass the course.**

After each proctored assessment, students are categorized into one of four proficiency levels:

LEVEL <1: Scores in the <1 category do not meet minimum expectations for performance in this content area.

LEVEL 1: Scores meeting the Proficiency Level 1 standard can be considered to meet the absolute minimum expectations for performance in this content area.

LEVEL 2: Scores meeting the Proficiency Level 2 standard can be considered to exceed minimum expectations for performance in this content area.

LEVEL 3: Scores meeting the Proficiency Level 3 standard can be considered to exceed most expectations for performance in this content area.

Phase 1 of the Course Content Mastery Assessment is worth 4% of the course grade. All students complete a Practice Assessment and submit three critical points for 5 Major Content Areas based on Topics to Review (for a total of 15 critical points). Critical Points must be handwritten, legible and accessible to receive credit. Students who do not complete all components of Phase 1 by the due date will not be eligible to take the Content Mastery Assessment (proctored exam) in Phase 2 and will fail the course.

Phase 2 of the Course Content Mastery Assessment is worth 6% of the course grade and is based on the score received for the proficiency level achieved. All eligible students must complete the Proctored Assessment. Students scoring <1 will receive an Incomplete for the course and will complete the Focused Review and handwritten Active Learning Templates for all Topics to Review listed on the Individual Performance Profile. Active Learning Templates must be handwritten, legible and accessible to receive credit. A learning contract from course faculty will include a due date for completion of the Focused Review and Active Learning Templates during the Incomplete period. Students who complete Focused Review and Active Learning Templates by the assigned deadline in the Incomplete period will receive full credit for Phase 2 based on the score received for the Level achieved and progress in the program. Students scoring <1 who do not satisfactorily complete Focused Review and Active Learning Templates by the assigned deadline will not receive a passing grade in the course regardless of course grade and will not progress to their next clinical course. The complete Comprehensive Assessment and Preparation Procedure can be found here:

http://www.uta.edu/conhi/doc/unurs/capp_procedure.pdf

Late Assignment Submission: This late assignment submission section does not apply to clinical assignments or ATI/CAPPs requirements.

Policy on Submitting Late Class and Clinical Assignments:

Late assignments will receive a "0" but must still be turned in to the lead and/or clinical instructor in a passing format to pass the course. "Late" for the sake of paperwork, is defined as anytime past the designated due date and time. However, any late assignment will still receive a grade of zero, even if the lead and/or clinical instructor requires a replacement and/or revisions of the late assignment. The lead and/or clinical instructor sets the designated due dates/times for course assignments.

The lead instructor sets the due dates/times for theory assignments. Any assignment students submit electronically must be received prior to the due date and time. Please double check that assignments (or files) have been properly attached and the file is not corrupted. A corrupted file or forgetting the attachment will not be excused as students are responsible for turning in assignments on time.

Computer crashes, server downtimes, and/or any other computer-related problems are NOT valid excuses. A pattern of late papers will be reflected on the course mid-term and final evaluations under documentation, time

management, and professional behaviors. An unsatisfactory evaluation in any of these areas on the final evaluation results in clinical failure.

CLINICAL POLICIES

Clinical Performance Requirements & Evidence of Clinical Competence: Clinical courses are classified as PASS/FAIL courses. In order to progress in the College of Nursing, students must receive a passing grade in the lecture component as well as satisfactorily meet the clinical course requirements.

Nursing is a practice profession in which patient and family safety must be protected (Texas Board of Nursing). **If clinical performance has been deemed unsafe, students may not drop or withdraw from any clinical course. They will be immediately removed from the clinical setting, forfeit further clinical experiences, and receive a grade of F.** The following Clinical Failing Behaviors will result in a clinical failure regardless of the drop or withdrawal date and are based on professional nursing standards set forth by the Nurse Practice Act, the Texas Board of Nurse Examiners, and program policy related to patient safety in the clinical setting:

Clinical Failing Behaviors	Matched to NPA
1. Performance is unsafe.	1,2,3,5,6,7,9,10,11,12,13,14
2. Questionable decisions are often made.	1,2,3,4,5,6,7,8,9,10,11,12,13,14
3. Lacks insight into own behaviors and that of others.	1,2,3,4,5,6,8,9,10,11,12,13,14
4. Continues to need additional guidance and direction.	1,2,3,5,6,7,8,9,10,11,14

Standards of Professional Nursing Practice (BON 213.27, 217.11, 217.12)

1. Knows rationale for side effects of medications and treatments, and correctly administers same 217.00 (1) (C).
2. Documents nursing care accurately and completely, including signs and symptoms, nursing care rendered medication administration. Contacts health care team concerning significant events in patient health 217.11 (1) (D).
3. Implements a safe environment for patients and/or others, i.e., bed rails up, universal precautions 217.11 (1) (B).
4. Respects client confidentiality 217.11 (1) (E).
5. Accepts assignments commensurate with educational level, preparation, experience and knowledge 217.11(1) (T).
6. Obtains instruction and supervision as necessary when implementing nursing procedures or practices 217.11(1) (H).
7. Notifies the appropriate supervisor when leaving an assignment 217.11(1) (I).
8. Recognizes and maintains professional boundaries of the nurse/patient relationship 217.11(1) (J).
9. Clarifies orders, treatments, that nurse has reason to believe are inaccurate, non-effective or contraindicated 217.11(1) (N).
10. Able to distinguish right from wrong 213.27(b) (2) (A).
11. Able to think and act rationally 213.27(b) (2) (B).
12. Able to keep promises and honor obligations 213.27(b) (2) (C).
13. Accountable for own behavior 213.27(b) (2) (D).
14. Able to promptly and fully self-disclose facts, circumstances, events, errors and omissions when these disclosures will enhance health status of patients or protect patients from unnecessary risk or harm 213.27(b) (2)(G).

Refer to the Board of Nursing at www.BON.state.tx.us for any additional information regarding the Texas Nursing Practice Act.

In addition to professional standards of nursing practice, the following program requirements are associated with patient safety and will result in clinical failure without regard to drop or withdrawal time frames:

- Failure to meet minimum score requirements on the Medication Administration Competency Assessment (below)
- Non-compliance with [Clinical Clearance Requirements](#)
- Non-compliance with [Drug and Alcohol Screening policy](#)
- Unlawful behavior prohibiting sufficient [background check](#) required for clinical participation

These clinical failures will be reviewed and approved by the Associate Chair/Chair of Undergraduate Nursing Programs.

Medication Administration Competency Assessment: Safe and effective medication administration is crucial for optimal patient outcomes. Best practices for student achievement of safety in medication dosage calculation and administration include ongoing assessment of these skills. A proctored, standardized electronic medication administration competency assessment is required of students at the beginning of each clinical course in which students administer medications. It is designed to assess competency in calculating drug dosages and safe medication administration. Proctored assessments are part of the clinical PASS/FAIL requirements and are not factored in the course didactic grade. All students must meet minimum score requirements on the Medication Administration Competency Assessment to pass the clinical component of the course and administer medications in the clinical setting. The minimum score requirements include:

-100% on ESSENTIAL Medication Administration Skills Assessment (90% minimum for students enrolled in Students enrolled in NURS 3632: CLINICAL NURSING FOUNDATIONS)

-90% on ADVANCED Medication Administration Skills Assessment

Students will be allowed three (3) attempts to meet the minimum score requirements on the Essential and Advanced assessments in each course. If a student is not successful on the third attempt, they will **not** have met the required clinical outcome and will receive an Unsatisfactory, resulting in a clinical and course failure.

Students **MAY NOT** drop or withdraw from the course if this failure occurs prior to the drop date.

Clinical Attendance: It is expected that students will attend all assigned clinical activities. In the case of illness, remember to take appropriate health precautions. Students should **not attend clinical experiences if they are febrile or have any potential communicable disease**. Students are expected to notify clinical faculty immediately if they if they will be late or absent to the clinical site. No call No show is defined as not calling or being present in clinical as scheduled. No call No show may result in a clinical failure unless there was a documented emergency. Notification will not necessarily prevent a performance improvement plan from being generated and placed in the student file. Acceptable methods of notification to clinical faculty will be either phone or text. E-mail is not acceptable. Acceptable methods of notification to clinical agency will be phone unless the student is with a preceptor, then they may reach them by phone or text.

Tardiness: defined as greater than 0 minutes of the assigned clinical time.

- The first tardy will result in a verbal warning (verbal warnings are written at the top of the Performance Improvement Plan (PIP) form.
- Students with two (2) tardies will be placed on a PIP with Penalty (i.e. Review two articles and discuss implications for patient safety, collegial relations, etc. or Reflect on impact of this behavior for, patients, peers and as a professional responsibility, or penalty is up to the lead teacher, etc.) which will be kept in the student's permanent file. Students who are placed on a PIP are ineligible for a clinical award and faculty may not write a letter of recommendation.
- Students with 3 tardies may receive a clinical failure.
- Time will count towards the total or direct patient care clinical time missed and students will be required to make up the time missed.

Clinical Absence: Clinical is defined as any direct patient care within a healthcare setting and laboratory or simulation as outlined in the clinical supplement. All clinical experiences as defined above will be considered when determining absences.

- Student will be placed on a performance improvement plan (PIP) after first clinical missed.
- Students **MUST** make up clinical. Where feasible the clinical will be made up with an equivalent experience (simulation with simulation, direct patient care with direct patient care, etc.)
- When a comparable experience is not feasible simulation, case studies or other appropriate make-up experiences may be assigned. The experience will be equivalent to actual clinical hours missed; however, it may take longer for some students to complete the assignment.
- In order to adequately evaluate a student, (regardless of the reason for missing clinical) a student with total clinical absences of equal to or greater than 15% of the total clinical time will not be allowed to progress. Students may choose to drop if the clinical absences occur before the drop date. If a student is not eligible to drop the course (i.e. after the drop date), the absences will result in a clinical failure. In extraordinary non-academic circumstances with appropriate documentation, a late drop may **ONLY** be considered.

Absence of any part of a clinical day will require make-up in the simulation lab or another alternative at the clinical faculty's discretion. Medical illnesses/emergencies or other dire circumstance may be an acceptable reason to miss an assigned clinical. If a clinical experience is missed due to illness, a medical release will be required prior to returning to the classroom/clinical setting. In the case of other dire circumstance, you will be **required** to show acceptable proof of the extenuating circumstances that kept you from clinical. Elective medical

procedures, work, childcare or travel issues are not an excused absence from clinical and will be considered an unexcused absence. Unexcused absences may result in clinical failure. The first tardy will result in a verbal warning. Students with two (2) tardies will be placed on a Performance Improvement Plan (PIP) which will be kept in the student's permanent file. Students who are placed on a PIP are ineligible for a clinical award and faculty may not write a letter of recommendation. After 3 (three) tardies, the student may receive a clinical failure.

Exposure to Bloodborne Pathogens: In the event of injury, needle stick, and/or exposure of the nursing student to blood or body fluids, the nursing student should immediately notify the nursing clinical faculty. The faculty will follow the Exposure to Bloodborne Pathogens Procedure in place at the facility. Any expense or treatment required is the responsibility of the student.

Grade Grievances: In an attempt to resolve a complaint, the student must first make a serious effort to resolve the matter with the individual with whom the grievance originated. Faculty of the course has the primary responsibility for assigning grades. Appeals of the official grade assigned to a student for a course will not, therefore, be considered at levels above the faculty unless a student offers evidence of:

- Differential treatment – examples might be providing benefits such as extra time for assignments to some but not all students in the class; excluding some students from attendance or other course requirements, OR
- Procedural irregularities – examples might be adding a new requirement that was not listed in the class syllabus; using criteria for grades not made available to the student ahead of time.

The full procedure for student grievances can be found in the College of Nursing Student Handbook:

<https://www.uta.edu/conhi/students/policy/index.php>

Drop Policy: Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (<http://www.uta.edu/aao/fao/>).

Disability Accommodations: UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including *The Americans with Disabilities Act (ADA)*, *The Americans with Disabilities Amendments Act (ADAAA)*, and *Section 504 of the Rehabilitation Act*. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of **a letter certified** by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting: **The Office for Students with Disabilities, (OSD)** <http://www.uta.edu/disability/> or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at www.uta.edu/disability.

Counseling and Psychological Services (CAPS): www.uta.edu/caps/ or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Non-Discrimination Policy: The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit uta.edu/eos.

Title IX Policy: The University of Texas at Arlington (“University”) is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational

programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. *For information regarding Title IX, visit www.uta.edu/titleIX or contact Ms. Michelle Willbanks, Title IX Coordinator at (817) 272-4585 or titleix@uta.edu*

Academic Integrity: Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington's tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System *Regents' Rule* 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student's suspension or expulsion from the University. Additional information is available at <https://www.uta.edu/conduct/>. Faculty are encouraged to discuss plagiarism and share the following library tutorials <http://libguides.uta.edu/copyright/plagiarism> and <http://library.uta.edu/plagiarism/>

Electronic Communication: UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at <http://www.uta.edu/oit/cs/email/mavmail.php>.

Campus Carry: Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit <http://www.uta.edu/news/info/campus-carry/>

Student Feedback Survey: At the end of each term, students enrolled in face-to-face and online classes categorized as "lecture," "seminar," or "laboratory" are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student's feedback via the SFS database is aggregated with that of other students enrolled in the course. Students' anonymity will be protected to the extent that the law allows. UT Arlington's effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit <http://www.uta.edu/sfs>.

Final Review Week: for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week *unless specified in the class syllabus*. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Emergency Exit Procedures: Should we experience an emergency event that requires us to vacate the building, students should exit the room and move toward the nearest exits, *which are located right and left upon*

[exiting doors to the hallway and follow the exit signs](#). When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

Active Shooter: The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by UTA Police regarding the options and strategies we can all use to stay safe during difficult situations. <https://police.uta.edu/activeshooter>

Student Support Services: UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at <http://www.uta.edu/studentsuccess/success-programs/programs/resource-hotline.php>

The IDEAS Center (2nd Floor of Central Library) offers **FREE** tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. Students can drop in, or check the schedule of available peer tutors at www.uta.edu/IDEAS, or call (817) 272-6593.

The English Writing Center (411LIBR): The Writing Center offers **FREE** tutoring in 15-, 30-, 45-, and 60-minute face-to-face and online sessions to all UTA students on any phase of their UTA coursework. Register and make appointments online at <https://uta.mywconline.com>. Classroom visits, workshops, and specialized services for graduate students and faculty are also available. Please see www.uta.edu/owl for detailed information on all our programs and services. The Library's 2nd floor Academic Plaza offers students a central hub of support services, including IDEAS Center, University Advising Services, Transfer UTA and various college/school advising hours. Services are available during the library's hours of operation. <http://library.uta.edu/academic-plaza>

Librarian Contact Information:

UTA Library: <http://www.uta.edu/library/help/subject-librarians.php>

Nursing Librarians: nursinglibrarians@uta.edu

Gretchen Trkay gtrkay@uta.edu

Peace Ossom Williamson peace@uta.edu

Heather Scalf scalf@uta.edu

RaeAnna Jeffers raeanna.jeffers@uta.edu

Emergency Phone Numbers: In case of an on-campus emergency, call the UT Arlington Police Department at **817-272-3003** (non-campus phone), **2-3003** (campus phone). You may also dial 911. Non-emergency number 817-272-3381

CONHI Student Handbook:

The Undergraduate BSN Student Handbook can be found by going to the following link:

<https://www.uta.edu/conhi/students/policy/index.php> Students are responsible for complying with all Undergraduate Nursing Policies.

COURSE SCHEDULE

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course. Please see the lecture and clinical lab content in Blackboard for the class/clinical objectives and detailed course schedule.

- 1st day of Class Lecture – 1/15 @ 8 AM (Section 001) and 1 PM (Section 002) – PKH Room 212
- Attestation Form AND Foundation Numeracy – 1/16 @ 10 PM

- 1st day of Clinical Skills Lab – 1/16, 1/17, 1/18, or 1/19 @ 7:45 AM (Smart Lab 5th Floor University Hall) – Please check your clinical section for clinical skills lab day
- PrepU Chps 23 (Asepsis), 37 (Bowel Elimination), & 31 (Skin Integrity) – 1/20 @ 10 PM
- safeMedicate Modules (Introduction; Prescrip/SI Units; and Tablets/Caps) – 1/28 @ 10 PM
- PrepU Chps 36 (Urinary Elimination) & 39 (Fluid & Electrolyte Balance) – 1/28 @ 10 PM
- **Proctored ATI Pharmacology Assessment – 1/29 @ 8 AM (Sect. 001) & 1 PM (Sect. 002)**
- safeMedicate Modules (Liq. Meds; Injections; and IV Infusions) – 2/4 @ 10 PM
- PrepU Chps 28 (Medications) & 38 (Oxygenation) – 2/4 @ 10 PM
- **Practice Medication Administration Competency Assessment – 2/8 @ 10 PM**
- **Unit Exam 1 – 2/12 @ 8 AM for Section 001 and 1 PM for Section 002**
- **Proctored Medication Adm. Comp. Assess. #1 – 2/19 @ 8 AM (Sect. 001) & 1 PM (Sect. 002)**
- Clinical Documentation Form 1 – (Lab 5 – Marilyn Hughes & Vincent Brody) due date per clinical instructor
- Care Plan 1 (Lab 5 – Marilyn Hughes & Vincent Brody Scenarios) – 2/20 – 2/23 @ 10 PM
- ATI Student Orientation Quiz – 2/23 @ 10 PM
- **Proctored Medication Adm. Comp. Assess. #2 (if needed) – 2/26 from 11 AM – 12PM**
- **Midterm Evaluation – 2/26 – 3/2 @ 10 PM**
- Clinical Reflection Journal 1 (Lab 6 – Standardized Patient Med Adm Lab) due date per clinical instructor
- Nurse Logic Beginning Test (Knowledge & Clinical Judgment) – 3/2 @ 10 PM
- **Unit Exam 2 – 3/5 @ 8 AM for Section 001 and 1 PM for Section 002**
- **Proctored Medication Adm. Comp. Assess. #3 (if needed) – 3/5 from 11 AM – 12PM**
- Nurse Logic Beginning Test (Nursing Concepts) – 3/9 @ 10 PM
- PrepU Chp 7 (Legal) – 3/9 @ 10 PM
- vSim Assignment 1 (Christopher Parrish) – 3/19 – CLASS ACTIVITY
- Nurse Logic Beginning Test (Priority Setting Frameworks) – 3/19 @ 10 PM
- Clinical Documentation Form 2 – (Lab 8 – Putting It All Together) – due date per clinical instructor
- Care Plan 2 (Lab 8 – Putting It All Together Scenarios) – 3/19 – 3/23 @ 10 PM
- Nurse Logic Beginning Test (Testing and Remediation) – 3/23 @ 10 PM
- Clinical Reflection Journal 2 (Clinical Facility) – due date per clinical instructor
- PrepU Chps 33 (Rest/Sleep) & 43 (Sensory Function) – 3/23 @ 10 PM
- Learning System RN 2.0 Fundamentals 1 Practice Quiz – 3/30 @ 10 PM
- Clinical Reflection Journal 3 (Clinical Facility) – due date per clinical instructor
- Care Plan 3 (Clinical Facility) – 4/2 – 5/4 @ 10 PM
- Clinical Documentation Form 3 – (Clinical Facility) – due date per clinical instructor
- Clinical Documentation Form 4 – (Clinical Facility) – due date per clinical instructor
- Clinical Documentation Form 5 – (Clinical Facility) – due date per clinical instructor

- Patient Teaching Presentation Assignment – (Clinical Facility) – 4/2 – 5/4 @ 10 PM
- Clinical Reflection Journal 4 (Clinical Facility) – due date per clinical instructor
- Clinical Reflection Journal 5 (Clinical Facility) – due date per clinical instructor
- Clinical Documentation Form 6 – (Clinical Facility) – due date per clinical instructor
- vSim Assignment 2 (Jared Griffin) – 4/6 @ 10 PM
- Learning System RN 2.0 Fundamentals 2 Practice Quiz – 4/6 @ 10 PM
- **Unit Exam 3 – 4/9 @ 8 AM for Section 001 and 1 PM for Section 002**
- **Practice ATI Fundamentals Assessment (Phase 1) – 4/10 @ 10 PM**
- vSim Assignment 3 (Marvin Hayes) – 4/13 @ 10 PM
- Learning System RN 2.0 Fundamentals Final Practice Quiz – 4/13 @ 10 PM
- **Practice ATI Remediation Assignment (3 Critical Points Activity Submissions) – 4/20 @ 10 PM
(ALL students must submit 15 Critical Points per course guidelines)**
- **Final Evaluation – 4/23 – 5/4 @ 10 PM
(The completed Essential Nursing Skills Checklist must be submitted with Final Evaluation)**
- vSim Assignment 4 (Vernon Russell) – 4/27 @ 10 PM
- **Proctored ATI Fundamentals Assessment (Phase 2) – 4/30 @ 9:30 AM (ALL STUDENTS)**
- Clinical Reflection Journal 6 (Final Journal) – due date per clinical instructor
- **Final Exam – 5/7 @ 8 AM (ALL STUDENTS)**
- **Proctored ATI Remediation Assignment (Active Learning Templates Submissions) – 5/13 @ 10 PM
(Must submit assignment if score on the Proctored ATI Fundamental Assessment is below Level 1)**

Additional Course-Related Information:

The following topics will be covered in N3632. The corresponding chapters in Taylor, Lillis, and Lynn are noted in parenthesis below. As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.

Infection Prevention & Control (23)	Urinary Elimination (36)	Client Safety (26)
Assessing (11)	Bowel Elimination (37)	Communication (20)
Activity, Exercise, Mobility, Immobility (32)	Legal Implications (7)	Documentation (16)
Critical Thinking in Nursing Practice (10)	Self-Concept (40)	Hygiene (30)
Fluid, Electrolytes, and Acid-Base Balance (39)	Spiritual Health (45)	Nutrition (35)
The Experience of Loss, Death, and Grief (42)	Client Education (21)	Sleep (33)
Skin Integrity & Wound Care (31)	Pain Management (34)	Ethics & Values (6)
Perioperative Nursing (29)	Oxygenation (38)	Diagnosing (12)
Medication Administration (28)	Sensory Alterations (43)	Nursing Process (13 – 15)
Managing Client Care (22)	Sexuality (44)	

Other Course Materials:

1. **Course Syllabus:** Available in Blackboard (NURS 3632: Clinical Nursing Foundations). Please print and read before the first day of class and/or clinical skills lab. Students are responsible for reading all information including material in the syllabus, related course content, and resources.
2. **Attestation Form:** Students are also responsible for completing and submitting the Attestation Form for N3632 Clinical Nursing Foundations in Blackboard. The due date for submitting the Attestation Form is also indicated in Blackboard in the Attestation Form Section.
(Note: Please refer to the instructions on how to submit the Attestation Form, which can be found in the Attestation Form Section).
3. **Lab and Clinical Forms** are available in Blackboard in the Clinical Skills Lab Section. Students are responsible for printing forms from Blackboard for weekly clinical skill labs and bringing forms to all skills practice and graded clinical skills performance evaluations. Also, students will be required to complete, submit, and review the **Clinical Acknowledgment & Honor Code Form** on the first day of clinical skills lab with the clinical instructor or the lead instructor.

Designated Class and Clinical Assignments:

Designated class and clinical assignments are required (mandatory) and must be completed and submitted according to course guidelines. Therefore, fabricating any assignment, copying another student's work or using assignments previously submitted by a prior student will result in a referral for academic dishonesty and possible assignment point deduction penalty, a zero "0" for the assignment, and/or failure of the course. Late work is defined as anytime past the due date/time and is assigned a zero "0" but must still be turned in to the Faculty to pass the course.

The following assignments are graded by the Lead Instructor (or as designated by the Lead Instructor)

1. **Practice ATI Fundamentals Assessment A (Phase 1)**
The Practice ATI Fundamentals Assessment A is a practice assessment of basic comprehension and mastery of fundamental principles for nursing practice and is administered per the designated date/time as indicated in the course schedule and/or per the lead faculty's discretion.
2. **Proctored ATI Fundamentals Assessment (Phase 2)**
The Proctored ATI Fundamentals Assessment will be taken prior to the final exam. The standardized proctored assessment consists of approximately 70-items which offers an assessment of basic comprehension and mastery of fundamental principles for nursing practice.
 - The standardized proctored ATI Fundamentals Assessment must be taken at the specified date and time, and assessment (or exam) results may be reviewed at the time of completion. Students **will not** be offered the opportunity to retake the standardized Proctored ATI Fundamentals Assessment, regardless of the score achieved.
 - The standardized proctored ATI Fundamentals Assessment is a computer administered assessment (or exam) and all rules related to the assessment (or exam) taken are applied as in other course exams (e.g. tardy, absences, etc.).
3. **Proctored Medication Administration Competency Assessment**
A proctored, medication administration competency assessment is administered for each clinical course in which students administer medication. The Student Success Center and/or clinical instructors are available for assistance. Dosage calculation questions will be included on exams starting with Exam 2.
4. **PrepU Assignments**
PrepU assignments will be due prior to lecture (or at the discretion of the Lead Instructor). Prep U assignments assist students in understanding the information from each chapter and how to apply it in clinical practice. **A mastery level of 5 is required to receive a grade of 100% for each required assignment. If the mastery level is not met by the deadline, then the grade is 0.**
5. **ATI Prep Assignments**
ATI Prep Assignments are tutorials, learning modules, designated quizzes and interactive simulations designed to help with using the ATI products and to support NCLEX and clinical practice success. The ATI Prep Assignments prepare students for both the Practice and Proctored ATI Fundamentals Assessments. **The grade will be 100 or 0 based on completion by due date/time. See Required Assignments in the**

Course Schedule Section above.**6. safeMedicate Prep Assignments**

safeMedicate Prep Assignments are online resources including modules and practice quizzes used for developing computation skills required for safe/accurate medication dosages and IV infusion rates. The safeMedicate Prep Assignments prepares students for the Medication Administration Competency Assessment. **The grade will be 100 or 0 based on completion by due date/time. See Required Assignments in the Course Schedule Section above.**